LOYOLA UNIVERSITY CHICAGO
Preparing people to lead extraordinary lives

Attendees:

Area	Name	Status	Area	Name	Status
Academic Affairs	John Pelissero	Absent	HSD	Roger Russell	Absent
Academic Affairs	David Prasse	In Attendance	Operations/HR	Tom Kelly	In Attendance
Advancement	Steve Bergfeld	Absent	ITS/Facilitator	Susan Malisch	In Attendance
Facilities	Kana Wibbenmeyer	In Attendance	ITS	Jim Sibenaller	In Attendance
Finance	Bill Laird	Absent	Student Development	Jane Neufeld	In Attendance
Finance	Andrea Sabitsana	In Attendance	UMC	Kelly Shannon	Absent
Guests: Dan Vonder Heide and Bruce Montes					

Welcome, Meeting Purpose & Agenda

The meeting commenced at 12:11 p.m. The meeting today focused on the prioritization of IT projects and presentations by Dan Vonder Heide regarding PrivateCloud/SharePoint direction and Bruce Montes regarding the outcome of the Video Repository pilot and a recommendation for a solution.

Private Cloud/SharePoint Direction

Dan provided the committee with an overview of Microsoft SharePoint which is another feature in the suite of Microsoft applications. SharePoint is a platform that provides a secure place to store, organize, share, and access information from anywhere on almost any device using a web browser. SharePoint has a great deal of potential for Loyola faculty and staff. ITS will research what the best uses are to begin a soft roll out of SharePoint in an iterative fashion.

Kana questioned if there is similarities to the Box solution we currently have in place. Dan advised SharePoint is a little different from Box, and that it is a website with a dashboard, a place for your files/folders and all the applications you use. It has capabilities that Box does not have. There would be no VPN required for file sharing with other colleagues or while working remotely you can authenticate via SharePoint. This is another step to expand the Anytime Anywhere Access concept.

A starting point will be getting the team sites working, (a team site is a virtual meet and collaboration site, which also allows customers, vendors etc. from outside the University to access it), then follow with file sharing. Students are already using the one-drive via 365, which is the same concept.

Video Repository

Bruce advised the committee of the final recommendation for a Video Repository vendor. There was a TAC (Technology Advisory Committee) which was comprised of staff from ITS, FCIP, Libraries, UMC and students. There was also a pilot group which included faculty from all schools across LSC, WTC, HSD and staff members from Registration & Records and ITS. Bruce explained Kaltura was the leader for these services. There were three vendors, and over a six month period, all were evaluated against requirements, evaluations, user experience, training, surveys, feedback, research and what other institutions are using.

Bruce described the difference between video capture (Panapto) and video repository. Capture is defined as the space where classroom lecture or presentation are live. Repository is where it will be housed, in order to retrieve it for future use. Kaltura integrates seamlessly with Sakai and the instructor elects to turn on Kaltura, which will run in the background and upload automatically. It will then be available to them anytime, anywhere through their Sakai website.

The committee approved to move forward with Kaltura. It will be available to the LUC community for the Fall 2014 semester.

Prioritization

There were thirteen projects that were pre-prioritized and need to be discussed to insure they are what is in the best interest of the University. The committee was in favor of moving the BCDR initiatives to a pre-approved status as the work will be done consistently over the next two years. The committee agreed to the prioritization as it stands.

Tom inquired about the changes related to the password change requests that come in after hours. Bruce explained that it is currently in a TAC, this committee is looking at tools that will provide a solid password management approach. It will become a prioritized project once a solution has been decided.

Updates on current projects include;
- Kaltura is an outsourced solution and training faculty and staff is minimal.
- The Maxess projects are a suite of 5 projects – door access control, automated feed from locus, better web access, PIN distribution and campus safety to approve changes. Space owners will also have rights add staff/students and security will have the capability to remove when necessary.
- By start of school all MPR will be in 25 live and approvals will have to be finalized.
- Kevin is confident the Transcripts will finally be completed.
- Fed Regulations are the force behind the Self Identity project – one component of the broader requirements. This one is related to employees. There is possibility this will have to expand to students as well.
- Alumni email for life, finding the best email housing solution for students post-graduation.

Wrap Up

Susan asked Kana if she was ready to present her Space Assessment presentation. Kana agreed and gave a brief overview of the current state at the August meeting.

Agenda for August will include the Tech Briefing, password management and maxess updates.

ACTION ITEMS

- RMS and Slate – there was an issue with data not uploading to RMS – David Prasse just want to be sure it's been fixed.

- Check on project 1987 – yellow health

Respectively submitted by;
Sondra Heine